



## HOI Vending Application For Employment

**Mission:** To live out our values of service, integrity, and community by building genuine relationships and providing fresh coffee, beverages, snacks, and food to our customers in a manner which best serves their vending needs and supports their story.

**Vision:** To be the premier vending service in the Heart of Illinois by delivering an exceptional customer experience while sharing values of service, integrity, and community.

Full Name: \_\_\_\_\_

Address: \_Street\_\_\_\_\_

\_City\_\_\_\_\_

\_State & ZIP Code\_\_\_\_\_

Phone Number(s): (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Valid Driver's Lic. #: \_\_\_\_\_ State: \_\_\_\_\_

Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Position applying for: \_\_\_\_\_

When can you start? \_\_\_\_\_

How did you hear about this position? \_\_\_\_\_

Desired wage: \$ \_\_\_\_\_

Are you a U.S. citizen or authorized to work in the U.S. on an unrestricted basis?  Yes  No

What type of employment are you seeking?  Full-time  Part-time

Are you willing to work weekends?  Yes  No

Have you ever been convicted of a felony?  Yes  No

If yes, please explain: \_\_\_\_\_

### *Educational Background*

School: \_\_\_\_\_ Degree: \_\_\_\_\_

Year Graduated: \_\_\_\_\_

School: \_\_\_\_\_ Degree: \_\_\_\_\_  
Year Graduated: \_\_\_\_\_

School: \_\_\_\_\_ Degree: \_\_\_\_\_  
Year Graduated: \_\_\_\_\_

Other education:

\_\_\_\_\_  
\_\_\_\_\_

*Employment Background (beginning with the most recent)*

**Company #1:**

\_\_\_\_\_

Location:

\_\_\_\_\_

Employment dates: \_\_\_\_/\_\_\_\_/20\_\_\_\_ to \_\_\_\_/\_\_\_\_/20\_\_\_\_

Position:

\_\_\_\_\_

Supervisor:

\_\_\_\_\_

Responsibilities:

\_\_\_\_\_

Why you left:

\_\_\_\_\_

May we contact?  Yes  No

**Company #2:**

\_\_\_\_\_

Location:

\_\_\_\_\_

Position:

\_\_\_\_\_

Supervisor:

\_\_\_\_\_

Responsibilities:

\_\_\_\_\_

Why you left:

\_\_\_\_\_

May we contact?  Yes  No

**Company #3:**

\_\_\_\_\_

Location:

\_\_\_\_\_

Employment dates: \_\_\_\_\_/\_\_\_\_\_/20\_\_\_\_\_ to \_\_\_\_\_/\_\_\_\_\_/20\_\_\_\_\_

Position: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Why you left: \_\_\_\_\_

May we contact?  Yes  No

HOI Vending is rooted in Service, Integrity, and Community how do you define these values and how do you plan to further them in our company vision?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Other Information You Would Like Us to Review*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Agreement*

I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal. This company is hereby authorized to make any investigations of my prior educational and employment history, including performing a background check. I also authorize this company to perform a driver's license check. I understand that employment at this company is "at will," which means that either I or this company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment will continue on that basis. By signing below, I agree to the foregoing paragraph and submit my application for review by this company.

Signature: \_\_\_\_\_

Application date: \_\_\_\_\_/\_\_\_\_\_/20\_\_\_\_\_